

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract Number		Page of Pages 1      12		
2. Amendment/Modification Number M00002		3. Effective Date 14-Aug-06		4. Requisition/Purchase Request No.		5. Solicitation Caption Staff Augmentation	
6. Issued By: Office of Contracting and Procurement Office of Chief Technology Officer 441 4th Street, NW, Suite 703 South Washington, DC 20001				7. Administered By (If other than line 6)			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No. POTO-2006-R-0035			
				<input checked="" type="checkbox"/> 9B. Dated (See Item 11) 7/17/2006			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code		Facility					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>two</u> copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
<input checked="" type="checkbox"/> A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
<input type="checkbox"/> B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
<input type="checkbox"/> C. This supplemental agreement is entered into pursuant to authority of:							
<input type="checkbox"/> D. Other (Specify type of modification and authority)							
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>Two</u> copies to the issuing office.							
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) This administrative modification to Solicitation Number POTO-2006-R-0035 is issued for the purpose of making the following changes:  <div style="text-align: center; font-size: 1.2em; font-weight: bold; margin: 20px 0;">See Attached</div>							
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer William Sharp			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				/s/		8/16/2006 (Signature of Contracting Officer)	

Solicitation POTO-2006-R-0035 is hereby amended as follows:

- (1) **Section G – Contracting Officer’s Technical Representative (COTR)** G.8.1 shall be deleted in its entirety and replaced with:

**Add:** G.8.1 The COTR is responsible for general administration of the contract and advising the Contracting Officer as to the Contractor’s compliance or noncompliance with the contract. In addition, the COTR is responsible for the day-to-day monitoring and supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in the contract. The COTR for this contract is:

Chris Peabody  
Office of the Chief Technology Officer  
DC-Net  
441 4<sup>th</sup> Street NW, Suite 930  
Washington, D.C. 20005  
Chris.Peabody@dc.gov  
Telephone Number: (202) 741-5020

- (2) **Section B.3 - SERVICE/DESCRIPTION/PRICE** is hereby amended to delete CLIN 004 pricing sheet in its entirety and replace with CLIN 004 pricing sheet 004a through 004q to add the following position:

CLIN 004q Engineering Assistant – Facilities (See attachment 1 and 2)

- (3) **No more questions will be received after August 11, 2006.**

- (4) Responses to Offeror’s Questions are attached to this amendment. (See attachment 3)

This amendment, together with your bid, must be received in this office prior to the time set for submission of bids.

Revisions or price changes occasioned by this amendment must be received in this office prior to the submission date set for receipt of bids.

**FAILURE TO ACKNOWLEDGE RECEIPT OF THIS AMENDMENT MAY BE CAUSE FOR REJECTION.**

Lisa Lovelace  
Sr. Contract Specialist

This amendment is acknowledged and is considered a part of the offer.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Date

## ATTACHMENT 1

### CLIN 004 - Network Construction Functional Area

CLIN	Description	UNIT	Base Year Price	1st Option Period Price	2nd Option Period Price
004a	ISP-OSP Design and Construction Manager	Labor Hour	\$	\$	\$
004b*	Construction Inspector	Labor Hour	\$	\$	\$
004c*	Overtime Rate for Construction Inspector	Labor Hour	\$	\$	\$
004d*	Fiber & Copper Splicer	Labor Hour	\$	\$	\$
004e*	Overtime Rate for Fiber & Copper Splicer	Labor Hour	\$	\$	\$
004f*	Senior Fiber and Copper Splicer	Labor Hour	\$	\$	\$
004g*	Overtime Rate for Senior Fiber and Copper Splicer	Labor Hour	\$	\$	\$
004h	Technical Administrative Assistant	Labor Hour	\$	\$	\$
004i	Engineering Staff Assistant	Labor Hour	\$	\$	\$
004j	Overtime Rate for Engineering Staff Assistant	Labor Hour	\$	\$	\$
004k	AutoCAD Engineer	Labor Hour	\$	\$	\$
004l	AutoCAD Operator	Labor Hour	\$	\$	\$
004m	ISP-OSP Design Engineer	Labor Hour	\$	\$	\$
004n	Power & ISP Engineering Manager	Labor Hour	\$	\$	\$
004o	Supervisor Engineering Records	Labor Hour	\$	\$	\$
004p	Overtime rate for Supervisor Engineering Records	Labor Hour	\$	\$	\$
004q	Engineering Assistant - Facilities	Labor Hour	\$	\$	\$

## ATTACHMENT 2

### DC Government – Office of the Chief Technology Officer ENGINEERING ASSISTANT - FACILITIES

#### DC Government – Office of the Chief Technology Officer

<b>CLIN: 004/q</b>	<b>DATE REVISED</b> 05/25/2005
<b>JOB TITLE</b> Engineering Assistant-Facilities Assignments	<b>JOB CODE</b>
Position will be transferred to new telecommunications agency.	<b>UNIT/DEPARTMENT</b> Operations/Construction
<b>REPORTS TO:</b> ISP/OSP Construction Manager	<b>SUPERVISES:</b> None

#### POSITION SUMMARY:

Assists in preparing, tracking and the distribution of ISP and OSP cable jobs. Assists in verifying invoices and purchase orders. Reviews red line drawings of completed jobs prior to placing them in StellarRad.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Distributes all ISP and OSP jobs.
- Files, scans, and tracks invoices and purchase orders.
- Updates site binders.
- Prepares red line completions for StellarRad.
- Scans daily production sheets and pictures from contractors.
- Prepare construction outbound work orders for various groups
- Prepare Contractors inbound daily production jobs
- Upkeep daily production reports from contractor's construction log sheets
- Copy all contractor construction layouts from disks and CDs to the shared drive and maintain photos taken from jobs and manholes.
- Scan As-Builds when they come in to the shared drive.
- Assist in verifying invoices from the contractors doing ISP and OSP work.
- Assist the Engineers in having drawings ready for use.
- Scan and E-Mail layouts to all concerned parties.
- Prepare Loop Layouts for StellarRad.
- Scan and file purchase orders and invoices for financial.
- Maintain all documents for Construction Engineering layouts for all site and loop binders
- Assist engineers by pulling various ISP and OSP drawings
- Scan Red Lined drawings to the shared drive
- File permits
- Prepare rewire sheets.
- Input survey information into Site Data Base.
- Draw maps.

- Prepare inventory spreadsheets for cutovers.
- Assign Avaya port assignments for cutovers.

### **Supervisory Responsibilities**

None

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Education and/or Experience**

Must have a High School diploma plus 5-10 years of technical experience.

#### **Required Skills**

Must be highly motivated and experienced in ISP and OSP network design.

#### **Certificates, Licenses, Registrations, and/or Training**

None

#### **Physical Demands/Working Conditions**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**SECURITY SENSITIVE:** No.

### **ATTACHMENT 3**

#### **DC-Net Pre-Proposal Questions**

1. Please clarify the 100% LSDBE set aside regulations regarding the bidding of this particular solicitation?

**Answers: The District has decided that this is a 100% set aside for LSDBE businesses in the District. This implies that only LSDBEs may be awarded a contract, though they can subcontract certain portions of the work to non-LSDBE companies.**

2. Are LSDBE's required to subcontract a certain portion to other LSDBE's?

**Answer: No**

3. Is there an LSDBE subcontracting set-aside?

**Answer: Yes this contract is 100% LSDBE set-aside**

4. If you subcontract don't you need to have an LSDBE set-aside amount?

**Answer: See question 3**

5. Can an LSDBE use the qualifications of their partners/sub-contractors as part of the submission?

**Answer: When the SLBOC or the DSLBD, as applicable, certifies a joint venture, the certified joint venture will receive preferences as a prime contractor for categories in which the joint venture and the certified joint venture partner are certified, subject to the maximum preference limitation set forth in the preceding paragraph.**

6. Are resumes required?

**Answer: Not for the initial submission. The District's goal with the initial submission is to determine companies that are capable of providing candidates within a particular Functional Area. Companies will be selected based on their past experience, overall corporate capabilities and pricing for these functional areas.**

7. Since this will be 100% set-aside, will it be okay to team up with bigger and now LSDBE company?

**Answer: We believe the question means “non” LSDBE Company. The answer is yes if this is the case.**

8. Why is the RFP referencing DC Law 13-169 of 2000 for LSDBE requirements when current DC Law is 16-33 of 2005? Also current law governs the bid preference points under section 2343 which is not consistent with the RFP?

**Answer: An amendment was issued to reference the new LSDBE requirements pertaining to DC Law 16-33 of 2005.**

9. Do you want methodology for pricing or exact cost breakdown for every individual line?

**Answer: Methodology, however, each position must be priced.**

10. My firm is certified as local by the LSDBE office. May we bid on only a section of the RFP, or are you only taking bids for vendors that can bid the entire RFP?

**Answer: Vendors may bid on one, several or all Functional areas. Vendors must provide pricing from all CLINs in a Functional Area for all submissions.**

11. If you propose a valid schedule DCSS or GSA are you still required to submit cost breakdown?

**Answer: Yes**

12. Will the DC-Net consider including the flexibility to bid GSA schedule?

**Answer: Yes it is acceptable; if a LSDBE vendor has a GSA schedule or has an adopted GSA schedule they may opt to use this funding source.**

13. Can the LSDBE firm utilize the qualifications of its non-LSDBE subcontractors?

**Answer: Yes, same question as No. 5**

14. What is the difference between teaming and sub-contracting or since it is 100% LSDBE set aside can the LSDBE Company then sub-contract to a non-LSDBE company as long as it is less than 49%?

**Answer: See question No. 5**

15. Can an LSDBE prime contractor partner with and thereby sub-contract to a non-LSDBE company, and submit the non-LSDBE qualifications and experience as those of the LSDBE firm?

**Answer: Yes, same as No. 13.**



16. If a prime who is not an LSDBE has an LSDBE as a subcontractor, can that non-LSDBE prime use the preference?

**Answer: All Prime awardees must be LSDBE.**

17. Can LSDBEs use the qualifications of their non-LSDBE subcontractors for purposes of evaluating capabilities and past performance?

**Answer: Yes. Same question as questions 5, 13 and 15**

18. On page 189 Section C3.2.1 There is a requirement for attachments A, B and C and section B and we could not find these at your web site.

**Answer: Please see Amendment No. 1**

19. General - We assume from our experience under our DC UCC P.O. we can propose the DC-NET positions under the pricing schedule, terms and conditions of an approved, competitively awarded supply schedule; such as the DC Supply Schedule or a GSA schedule. Please confirm?

**Answer: Please see questions No. 11 and 12.**

20. Reference Section B - The list of positions contained in Section B appears to include several positions presently covered under our existing OCP P.O. As such, the corresponding prices for these positions have already been determined to be fair and reasonable due to competitively awarded nature. These positions are listed below by sub-CLIN. We assume, since these positions have been competitively awarded, that they should be removed from the solicitation. These positions are:

Sub-CLIN	Position Title
002f	Network Engineer - Tier 2
004b	Construction Inspector
004d	Fiber and Copper Splicer
004f	Senior Fiber and Copper Splicer
004k	AutoCAD Engineer
005h	Fiber Optic Maintenance Supervisor - Fully Equipped
005p	Senior Field Engineer
006c	Inventory Cutover Field Manager
006g	Sr. Switch Technician
006m	Voice Field Technician
006m	Voice Field Technician
006m	Voice Field Technician
006m	Voice Field Technician
006m	Voice Field Technician
006m	Voice Field Technician
007d	Senior Systems Analyst OSS Tool
007f	TIPP Systems Administrator Production
009e	Program Manager

Please confirm if our assumption is correct, and if so, please issue an appropriate amendment to the solicitation.

**Answer: No specific positions listed in the RFP have been exclusively awarded to any vendor. The existing positions filled by the contract referenced in this question (#20), are not exclusive to their contract. The Districts goal is to have the option to utilize multiple LSDBE vendors to fulfill all required positions for DC-NET.**

21. Reference M.6.A.5 – Local, Small, and Disadvantaged Business Enterprise Subcontracting. For the purposes of being able to establish a percentage of the total contract dollar value in subcontracting relationships, we respectfully request the Government designate a total contract value that offerors should use for purposes of establishing a uniform, consistent approach to subcontracting.

**Answer: See Amendment No. 1**

22. Reference Section K.3 - This provision refers to Clause 28 of the Standard Contract Provisions. However, Attachment J.1 – Standard Contract Provisions only lists clauses 1-27. Please clarify if the reference to Clause 28 is actually Attachment J.9 – First Source Agreement of the solicitation.

**Answer: Please ignore the reference in section K.3 where it states to “see Clause 28 of the Standard Contract Provisions.”**Question

23. Reference Section A, Block #9 & Section L.3.1 - Section A, Block #9, states that the number of copies of the offerors’ response is one (1) original and four (4) copies. However, Section L.3.1 states that the number is one (1) original and five (5) copies. Please clarify.

**Answer: It should be one (1) original and four (4) copies**

24. Reference Section B, CLIN 005c, etc. - The term “Fully Equipped” is used in the description of various labor categories. Please define the meaning of this term.

**Answer: The following verbage is provided on page 83 and pertains to the term “Fully Equipped”: ^ This indicates that additional equipment or vehicles may be required for this CLIN and shall be priced accordingly. Specific Position Descriptions contain requirements such as laptops, tool kits, vehicles, etc. Fully equipped refers to meeting all these requirements.**

25. Reference Section L.3.4, Section M.1.2 (b) & Attachment J.13. Both Section L.3.4 and Attachment J.13 refer to the submission of resumes. However, Section M.1.2 (b) states that the contractor shall not submit resumes. Please clarify if resumes are required to be submitted with our proposal response.

**Answer: Resumes for key Corporate & Contract personnel should be provided. Resumes for candidates for the positions in the Functional Areas are not to be included in the response.**

26. Reference Sections C.4 and F.4 - Section F.4 states that deliverables are not applicable to this solicitation. Therefore, we assume that the requirement in Section C.4.1 – Performance Monitoring Plan should be deleted from the RFP in its entirety.

**Answer: There are no material deliverables or milestones applicable to this solicitation. However, DC-NET does maintain a Staffing Performance Monitoring Plan for all contract staff. This Monitoring plan will be applicable to all personnel selected under this RFP.**

27. Reference Section L.3.3.2. The provision refers to “Attachment A”. Please clarify if the correct reference is Attachment J.4.

**Answer: Yes the correct reference is attachment J.4. Also see amendment No. 1**

28. Reference Section L.3.3.3. The provision refers to “Attachment B”. Please clarify if the correct reference is Attachment J.5.

**Answer: Yes, the correct reference is attachment J.5. Also see amendment No. 1**

29. Reference Section L.3.6. The provision refers to “Attachment C”. Please clarify if the correct reference is Attachment J.6

**Answer: Yes, the correct reference is attachment J.6. Also see amendment No. 1**

30. Reference Sections L.3.7 & M.4. - Section L.3.7 states, “The Offeror shall be evaluated based on the average hourly rate provided for all personnel assigned to the contract.” Section M.4 states, “The offeror with the lowest price will receive the maximum price points.” Please clarify if the evaluated average rate is based on a straight-line mathematical average of the rates, or a skewed pricing model driven by the application of a specific number of labor hours against each labor category. If the Government is using the latter, will the Government amend the solicitation to include a copy of the pricing model?

**Answer: Offerors shall provide a separate price for each of the CLINs for which it is submitting a proposal. We will use a skewed pricing model driven by the application of a specific number of labor hours against each labor category. Overtime will be estimated at 5% above the quantity of straight time hours (e.g. 2080 hours X 1.05). The Offeror shall submit a detail breakdown of how they arrived at the prices specified in Section B. The detail breakdown shall include all load labor categories and hourly rates for the specified categories performing the requirements. Failure to price all available items could result in disqualification of your response. Responses must be recorded in Section B.**

30. Reference L.3.6 Past Performance Evaluation – When is the deadline for receipt of past performance evaluations?

**Answer: September 5, 2006**

32. Reference Attachment J.13 Cost Data Package, Section 1.4 – The price proposal is requested on diskette. Is this a requirement? If so, is CD acceptable?

**Answer: Yes it is a requirement, and a CD is acceptable.**

33. Reference Section B CLIN 008h – Should this be an overtime rate for CLIN 008g Voice Implementation Engineer?

**Answer: Yes**

34. Reference Section B CLIN 008d and 009d – Should there be overtime rates for these positions?

**Answer: Only if a requests for overtime rate is mentioned.**